



ISO 9001:2008 Overview Workshop (1 Day)

Workshop Outline:

This workshop will provide knowledge and an interpretation of the requirements of the ISO 9001 Quality Management Standard. The workshop will benefit anyone working in an ISO 9000 environment and will be especially useful for individuals who may be required to develop, maintain or audit an ISO 9001 Quality Management System.

Workshop Goals:

- Examine the ISO 9001 QMS - Requirements
- Review the history of quality systems
- Understand the benefits and objectives of quality systems
- Review the ISO 9000 series of documents
- Discuss the 8 quality management principles
- Examine the quality system document structure
- Learn the concepts and definitions related to quality systems
- Understand the process approach to managing quality systems
- Review the registration process

Recommended Training and/or Experience:

None

Workshop Particulars:

Date: January 24 / February 28 / March 27 / April 24 / May 29 / June 26

Location: 16 Forest Road, Suite 301 (Old Queen's College Building)

Time: 9:00 am to 5:00 pm

Fee: \$400.00 plus HST and Administration Fee

(Meals and materials will be provided)

All workshop fees must be paid at the time of registration.

Cancellation Policy:

Cancellation requests received more than 7 calendar days before the start date of the workshop will receive a refund of the workshop fee minus a \$100 administration fee. Cancellation requests received within the 7 calendar days before the start date of the workshop will be non-refundable. Quality Matters Inc. reserves the right to cancel any workshop; full refunds will be granted.

Substitution Policy:

Substitutions of participants will be permitted at any time prior to the start of the workshop

For more information or to register, contact Quality Matters Inc. at (709) 722-7860, or email us at training@qualitymatters.net or visit our web site @ www.qualitymatters.net.



WORKSHOP REGISTRATION FORM

ISO 9001:2008 Overview Workshop (1 Day)

Please fax to: **Quality Matters Inc.**
16 Forest Road, Suite 301
St. John's, NL A1E 0A5
Fax: 709-739-4864

Name: _____

Company: _____

Title: _____

Address: _____

Town/City: _____ Province: _____

Postal Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Workshop Date: _____

IMPORTANT NOTE: For the Internal Auditor and Lead Auditor workshops, there is a prerequisite that the registrant must have an adequate knowledge and understanding of the applicable standard or specification, gained through training and/or experience. If you are registering for any of these workshops, have you met the specified prerequisite? Yes No

Method of Payment: Cheque enclosed (payable to Quality Matters Inc.)
 Invoice me

Signature: _____

How did you hear about this workshop?

Brochure Website Email
 Referral Other Sales Call

Is your company registered to ISO 9001, ISO 14001 or OHSAS 18001? Yes No

CANCELLATION POLICY: Cancellation requests received more than 7 calendar days before the start date of the workshop will receive a refund of the workshop fee minus a \$100 administration fee. Cancellation requests received within the 7 calendar days before the start date of the workshop will be non-refundable. Quality Matters Inc. reserves the right to cancel any workshop; full refunds will be granted.

SUBSTITUTION POLICY: Substitutions of participants will be permitted at any time prior to the start of the workshop.

... Helping Organizations Improve