



Project Quality Management Workshop (2 Days)

Workshop Outline:

The purpose of this workshop is to provide individuals and companies with an understanding of Project Quality Management and the tools and techniques to effectively execute and monitor projects. This workshop is based on Project Management Body of Knowledge (PMBok) and the ISO 10006 Guidelines for quality management in projects. The foundation for the application of project quality is discussed, including the requirements for quality planning, control, assurance, and improvement. Tools for monitoring, assessing and evaluating performance standards to ensure project deliverables are achieved are also reviewed.

Workshop Goals:

- Understand project quality management
- Learn how to conduct project reviews and progress evaluations
- Understand quality planning, control, assurance and improvement
- Understand inspection and auditing
- Explore product realization (scope, time, cost, communication, risk & procurement)
- Understand measurement, analysis & improvement
- Apply continual improvement and lessons learned

Recommended Training and/or Experience:

None

Workshop Particulars:

Date: March 14 - 15

Location: 16 Forest Road, Suite 301 (Old Queen's College Building)

Time: 9:00 am to 5:00 pm

Fee: \$800.00 plus HST/ admin fee

(Meals and materials will be provided)

All workshop fees must be paid at the time of registration.

Cancellation Policy:

Cancellation requests received more than 7 calendar days before the start date of the workshop will receive a full refund of the workshop fee minus a \$100 administration fee. Cancellation requests received within the 7 calendar days before the start date of the workshop will be non-refundable. Quality Matters Inc. reserves the right to cancel any workshop; full refunds will be granted.

Substitution Policy:

Substitutions of participants will be permitted at any time prior to the start of the workshop.

For more information or to register, contact Quality Matters Inc. at (709) 722-7860, or email us at training@qualitymatters.net or visit our web site @ www.qualitymatters.net.



WORKSHOP REGISTRATION FORM

Project Quality Management Workshop (2 Days)

Please fax to: **Quality Matters Inc.**
16 Forest Road, Suite 301
St. John's, NL A1E 0A5
Fax: 709-739-4864

Name: _____

Company: _____

Title: _____

Address: _____

Town/City: _____ Province: _____

Postal Code: _____

Telephone: _____ Fax: _____

Email Address: _____

Workshop Date: _____

IMPORTANT NOTE: For the Internal Auditor and Lead Auditor workshops, there is a prerequisite that the registrant must have an adequate knowledge and understanding of the applicable standard or specification, gained through training and/or experience. If you are registering for any of these workshops, have you met the specified prerequisite? Yes No

Method of Payment: Cheque enclosed (payable to Quality Matters Inc.)
 Invoice me

Signature: _____

How did you hear about this workshop?

Brochure Website Email
 Referral Other Sales Call

Is your company registered to ISO 9001, ISO 14001 or OHSAS 18001? Yes No

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